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**JAWAHAR NAVODAYA VIDYALAYA**

(An autonomous organization under Ministry of Human Resource Development, Dept. of School Education & Literacy, Govt. of India)

**VENNELAVALASA - 532 458**

Sarubujjili Mandal

**SRIKAKULAM DIST (A.P)**

HîñR¶/F: /j|d|de@d/JNV (SKLM)/2018-19/

June, 2018

eQ|ddal¶/Date:

**TENDER FOR THE SUPPLY OF : HARDWARE MATERIAL**

Name & Address of the party to whom the tender schedule issued : \_\_\_\_\_

Cost of tender schedule : ₹ 100/- (Rt.No. \_\_\_\_\_ Dt. \_\_\_\_\_)

**PART-I**

**INSTRUCTIONS FOR TENDERER**

1. Jawahar Navodaya Vidyalaya is a fully residential Co-educational, senior secondary school run by Navodaya Vidyalaya Samiti, Ministry of HRD, Govt. of India, New Delhi.
2. J.N.V intends to buy materials for the use of the students/Vidyalaya.
3. Retailers / Distributors / Wholesalers / authorized dealers / Stockists / manufacturers having sound financial position may only submit the tender form.
4. The detailed specifications of materials proposed to be purchased are provided in **Annexure**. The tenderer should quote for all the items mentioned in the Annexure neatly and correctly.
5. There should not be any over writing or corrections in the tender. If a figure is to be amended, it should be neatly scored out, the revised figure written above and the same attested with full signature and date. In the absence of the attested signature, the tender is liable to be rejected.
6. The undersigned reserves the right to accept the lowest tender and reserves the right to accept the tender in whole or in part with respect to all the articles specified in the annexure.
7. Lowest tender (L1) will be decided on the basis of item-wise lowest quoted rates. So, it is binding on the tenderer to supply those items to which he quoted lowest among other parties.
8. The tender should be submitted along with Earnest Money Deposit (EMD) of Rs. 5,000/- (Rupees Five Thousand only) in the form of Demand Draft in favour of **“Principal, Jawahar Navodaya Vidyalaya, Srikakulam District”**, failing which the tender will be summarily rejected.
9. EMD will be refunded to the unsuccessful tenderers without interest at the earliest.
10. In the case of acceptance of tender, the tenderer should enter into an agreement in the stamp paper of Rs. 100/- indicating their adherences to all the terms and conditions of tender as mentioned in the tender form.
11. **The following documents should be enclosed along with the tender**
  - I. **Certificate of GST/VAT No. issued by Govt. Authority.**
  - II. **Registration Certificate of business firm issued by competent authority.**
12. Tender form duly filled in along with above mentioned documents should be submitted in a sealed envelop either by Regd. Post or through tender box so as to reach Principal, Jawahar Navodaya Vidyalaya, Vennelavalasa, Dist.Srikakulam, on or before **10.30 am of 13-06-2018**. Vidyalaya will not be responsible for delayed tender.
13. Tender of those firms who have purchased the tender documents in their own name, on payment of the specified charges will only be accepted. Tender submitted by FAX/E-mail will not be accepted.
14. The tenders will be opened in presence of tenderers or their authorized representative(s) **at 12.00 PM on 13-06-2018** in the office of Principal, Jawahar Naovdaya Vidyalaya, Vennelavalasa, Sarubujjili Mandal, Srikakulam Dist. 532458.
15. No rate will be accepted over and above the MRP, hence it may be ensured that rates quoted by firms are below MRP and maximum discount is offered on MRP.
16. Various schemes of discount, consumer offers by the manufacturer/distributor on purchase of branded items has to be extended to the vidyalaya.
17. Terms and conditions other than those mentioned herein after will not be accepted.

Contd... 2

**PART-II**

**TERMS AND CONDITION OF THE CONTRACT.**

1. The prices should be quoted separately for each item given in the Annexure inclusive of charges such as packing, forwarding, freight, octroi and excise duty etc. as applicable. The prices must be quoted in the form given in Annexure only, no separate form will be accepted. However if space provided in the Annexure are not sufficient a separate sheet in the same format can be submitted duly indicating the details.
2. No Brand other than the brand specified in the Annexure will be accepted.
3. The tender form must accompany samples of items wherever called for free of charge for verification, failing which Purchase Advisory Committee may reject the tender.
4. The successful tenderers are required to supply the items mentioned in supply orders within the stipulated period. Short and late supply will not be accepted.
5. The amount of security deposit shall be retained by the Vidyalaya for a period of six months or till completion of contract period whichever is later and the same shall be refunded on satisfactory supply of items from the date of completion of supplies. No interest will be paid on the security deposit retained by the Vidyalaya.
6. The successful tenderer should deposit an amount equal to Ten percentage (10 %) of the contract value immediately after signing an agreement for supply on stamp paper of ₹ 100/-. This should be in the form of demand draft of a Nationalized Bank in favour of "Prinipal, Jawahar Navodaya Vidyalaya, Srikakulam District". The exact amount of security deposit as per the annual demand of the Vidyalaya will be intimated to the tenderer by concerned JNV.
7. Tenderer should quote rate for all items as mentioned in the Annexure failing which the tender can be rejected.
8. Goods are required to be delivered at the JNV premises at the cost of the tenderer.
9. If the tenderer fails to supply the articles within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person or firm and the difference of price, if any, shall be deducted from the Security Deposit and in case any amount in excess of the security deposit is paid by the undersigned, the tenderer shall be liable to pay this amount.
10. The quantity of articles indicated in the annexures may be increased or decreased at the discretion of the undersigned without assigning any reasons.
11. Rates of the successful bidder will be valid up to **31-03-2019** from the date of acceptance of his tender.
12. No amendment in rates would be accepted except increase in the rates of Sales Tax during the currency of contract period, will be accepted.
13. Any dispute in this process would subject to the Court Jurisdiction of the concerned Vidyalaya.

**PRINCIPAL**

***I have gone through all the instructions and terms & conditions mentioned above and hereby accepted the same by me / us.***

Date : \_\_\_\_\_  
Station : \_\_\_\_\_

Signature of the tenderer with  
Rubber Seal of the firm.

Name : \_\_\_\_\_

Address \_\_\_\_\_

Signature of witness

Name: \_\_\_\_\_  
Address \_\_\_\_\_

JAWAHAR NAVODAYA VIDYALAYA, VENNELAVALASA, SRIKAKULAM DIST.  
APPLICATION FOR TENDER 2018-19

**DETAILS OF APPLICANT**

01	Name of the Tenderer	
02	Name of the Firm	
03	Registration No.& date of Expiry (if any)	
04	GST / VAT No.	
05	Income tax PAN No.	
06	Full Postal Address	
07	Phone No and Mobile No.	
08	Bank Account No.	
09	Name & address of the Bank	
10	FSC Code	

To,  
The Principal  
JNV, Vennelavalasa  
Srikakulam Dist.

Sir,

Sub: Submission of tender for the supply of **HARDWARE MATERIAL** for the year 2018-19-Reg.

Ref: Brief tender notification published on 05-06-2018

\* \* \*

In pursuance to your office tender notification published in "Sakshi" daily dated 05-06-2018, the undersigned wish to submit this application to participate in the tender for the supply of **HARDWARE MATERIAL**.

Please find enclosed herewith DD bearing No. \_\_\_\_\_ dated \_\_\_\_\_ of ₹ 5,000/- (Rupees Five Thousand Only) drawn in favour of the Principal, Jawahar Navodaya Vidyalaya, Vennelavalasa, Srikakulam District.

Thanking you,

Yours faithfully,

Date:  
Place:

Sign. Of Tenderer  
with full address seal

JAWAHAR NAVODAYA VIDYALAYA;VENNELAVALASA,  
DIST.SRIKAKULAM (AP)

**ANNEXURE**

Name of the party: \_\_\_\_\_

Full Address: \_\_\_\_\_

S.T. No. / VAT No./G.S.T : \_\_\_\_\_ C.S.T. No. : \_\_\_\_\_

Phone No.: \_\_\_\_\_ Mobile No. \_\_\_\_\_

Details of EMD submitted

DD No.

Date.

Amount

S. No.	Name of the Item	Unit	Unit Rate
<b>Hardware material</b>			
<b>Iron</b>			
1	8mm square	kg	
2	10mm square	kg	
3	Angular-3/4"	kg	
4	Angular-1"	kg	
5	Angular-1/4"	kg	
6	Angular-1/2"	kg	
7	Angular-1.1/2"	kg	
8	Angular-1.1/4"	kg	
9	Plat-3/4"	kg	
10	Plat-1/2"	kg	
11	Plat-1"	kg	
12	Welding rods	box	
1	<b>Cement</b>		
	Mahagold	50kg	
	KCP	50kg	
2	<b>Bricks</b>	each	
3	<b>Sand</b>	1 unit	
4	<b>Laminated Plywood Doors</b>		
	78 X 38 (6.5" X 3.5")	each	
	72 X 38 (6" X 3.5 ")	each	
	72 X 36 (6" X 3")	each	

Place:

Date:

Signature

Name of the tenderer

Shop seal.